

**English Learner Advisory Committee (ELAC) Minutes**  
**3rd Quarter Meeting**

School: **Desert Sands Charter High School**

Meeting Date: **March 17th, 4:00PM**

<b>Date Completed</b>	
8.19.2022	1. Election of members
10.17.2022	2. Training of members on their responsibilities
10.28.2022	3. Completion of the School's Needs Assessment
8.19.2022	4. Parents review and comment on programs and services for English Learners
10.28.2022	5. Recommended actions to support regular school attendance
10.28.2022	6. Advise the PAC on the LCAP and LCP.

Names of Elected ELAC Parent Members (Please include the phone numbers.)

**PRESIDENT:**

Maria Galvez (Destiny Eustaquio's grandmother)  
 Cell: (661) 860-4868

**VICE PRESIDENT:** Karlem Agassini (Pablo Rosas' mother)

Cell: (661) 488-4537

**SECRETARY:**

Ana Diaz (Bryan Guillen's mother)  
 Cell: (818) 799-5823

Names of Committee Members (site staff, site administration, community members and other parents)

- 1. Olga Melikova - ELD Lead**
- 2. Judith Rodriguez - ELL Student**
- 3. Ismar Perez Lopez- ELL Student**
- 4. Ana Diaz - ELL Parent**
- 5. Bryan Guillen Diaz - ELL Student**
- 6. Ernesto Zelaya - ELL Student**
- 7. Matthew Segura - ELL Student**
- 8. Erika Gonzalez - ELL Parent**
- 9. David Zelaya - ELL Parent**
- 10. Liz Cutler - ELL Parent**

Guest/Presenters:

**Alex Morris**

Child Care Provided:

No  **Yes**

Interpreter(s) (Name and Language):

**Olga Melikova**

Were the handouts translated? (Indicate languages translated)

**Yes, translated into Spanish**

## **Meeting Minutes:**

### **Call Meeting to Order**

Olga Melikova began the meeting at 4:15PM in person at the Desert Sands Lancaster Site Conference Room. It was determined that interpretation in Spanish is needed; presentation was led in English and Spanish.

### **Welcome and Introductions**

Introductions were made of the school staff and ELAC Officers.

### **Presentation of the Purpose of the ELAC**

The purpose of the ELAC was discussed, as well as the school's responsibilities to the ELAC.

### **Review of Last Meeting Minutes**

Last Meeting Minutes were shown in the presentation and read to members in Spanish. It was asked whether any changes need to be made to the meeting minutes and if the group approves these minutes. There were no questions or requests for modifications.

### **Updates at Desert Sands**

Upcoming school events calendar was shared with attendees for March, April, and May. Copies of the printed calendar were handed out with a translation in Spanish.

### **Annual Survey Findings**

Melikova shared the Annual Parent Survey Findings with the committee. At the end, participants were asked to share their thoughts on what they feel is a strength of our school in terms of building relationships with parents; and what they think the school should focus on to improve the partnership with parents.

Afterwards, the Annual Student Survey Findings were shared with the committee and participants were asked to share what they feel is a strength of Desert Sands in terms of building partnerships to improve student success; and what they think the school needs to focus on to improve our student success.

## **Collaboration**

After the annual survey findings, the committee attendees were asked to collaborate with each other and share some of their thoughts. One ELL student shared that he feels supported in the school because every support staff he works with helps him when he needs it. He says that small group instruction (SGI) classes are very supportive and helpful and that he recommends other students go to tutors and take small group instruction (SGI) classes. One parent after that shared that she has been wanting to get her son to get more tutoring days to help him with his coursework, and I shared that I would speak to the student's supervising teacher to request that she call mom and they can discuss specifics on adding an extra day where her son is able to come in the school and get tutoring support on his credits. Lastly, a parent shared ideas for the last ELAC of the year; she proposed the idea of holding the last ELAC on May 5th for a mini celebration and offering food, engaging activities, and collaboration opportunities for the parents during that event. I responded by stating that I would speak to the school administration to see if we are able to make this happen this year so that we can connect to families.

## **Future Agenda Items and Adjournment**

Future Agenda Items were covered. Meeting was adjourned at 5:05PM.